

PROPOSED AGENDA
for a Regular Meeting of the
TRUSTEES OF THE HOAG LIBRARY
of the Swan Library Association
January 10, 2018 7 PM

Are we using our time and the Library's resources to make this a better Community?

CALL TO ORDER

ATTENDANCE

We have a new recording secretary this month

REVIEW and ADOPT AGENDA

Motion

PUBLIC FORUM OPPORTUNITY

REVIEW and ADOPT

-Minutes of the December 13, 2017 meeting

Motion

-December 2017 Treasurer's Report

Motion

Correspondence Folder is Circulating

BOARD CORRESPONDENCE

DIRECTOR'S REPORT

and an opportunity to ask about any information from
the weekly Director's Updates

and including a field trip of the stacks

REPORTS and REQUESTS FROM COMMITTEES

FINANCE COMMITTEE

-Adopt a Final Budget for 2018

Motion

BUILDINGS and GROUNDS

-Continuing Fire Alarm supervisory troubles and
the need to rent a lift to enable West Fire to correct it

-Snow Plowing

-HVAC and controls

-24/7 operation during bitter cold

PERSONNEL

PLANNING

LOCAL HISTORY

NOMINATIONS AND ELECTIONS

BLACK HISTORY MONTH Planning

Reports and Requests from Committees, continued

FRIENDS of the LIBRARY
-Sign Project Fundraising

MARCH CELEBRATION

OLD BUSINESS

- Status of HSE (formerly GED)
- Website and social media
- Trustee Training
- Progress on relationship with Orleans Hub/ Pennysaver
- Strawberry Festival
- Conflict of Interest statements
- Summer Reading

NEW BUSINESS

- Sign specifications, process and timeline, including flagpole

Questions or Concerns from the Correspondence Folder

PUBLIC FORUM OPPORTUNITY

COMMENTS AROUND THE TABLE

ADJOURNMENT

Motion

NEXT MEETINGS and EVENTS:

February 14 Trustees