

PROPOSED AGENDA
for a Regular Meeting of the
TRUSTEES OF THE HOAG LIBRARY
of the Swan Library Association

May 8, 2019 7:00 PM

What will we do tonight to make this Organization an even better asset for our Community?

CALL TO ORDER

ATTENDANCE

Appointment by the Chair of a Temporary Recording Secretary
-Meghan Coyle

REVIEW and ADOPT AGENDA

Motion

PUBLIC FORUM OPPORTUNITY

ELECTION OF A CORPORATE SECRETARY

QUESTIONS FOR THE DIRECTOR FROM PRIOR UPDATES

Correspondence folder is circulating

REVIEW and ADOPT

-March 2019 minutes

Motion

-March 2019 Treasurer's Report

Motion

-April meeting notes to be filed as a meeting of the Committee as a Whole

Motion

-April 2019 Treasurer's Report

Motion

-Minutes of the Reorganizational Meeting

Motion

REPORTS and REQUESTS FROM COMMITTEES

PERSONNEL

FINANCE

BUILDINGS and GROUNDS

NOMINATIONS and ELECTIONS

PLANNING

FRIENDS of THE LIBRARY

COMMITTEE ASSIGNMENTS FOR 2019-2020

OLD BUSINESS

-Authorize the Director's Purchasing Limits to remain:

\$ 3,000 for current vendor under contract

\$ 2,000 for vendor not a current contractor

-Update on Digital Sign; flagpole in process

-Stacey Kirby Mural in Curtis meeting room

-Electric Car Charging Station; no change

NEW BUSINESS

-Motion to accept the bid of Finnefrock Paving, LLC in the amount of \$ 21, 450 for milling, repaving and striping of that portion of the driveways east of the pedestrian crosswalk and including both Main Street entrances; plus repair and repaving of the Library's half of the south Liberty Street entrance, per their proposal of April 25, 2019 Motion

-Motion to make an extra principal payment of the Steuben Trust mortgage in the amount of \$ 60,000, with the advanced knowledge that this will force the use of the Steuben Line of Credit for one or more months prior to receipt of the tax levy check from the Albion School District in October 2019 Motion

Questions or comments from the Correspondence Folder

PUBLIC FORUM OPPORTUNITY

CONCERNS AROUND THE TABLE

Reminder: Trustees please sign your conflict of interest policy declarations and leave them

ADJOURNMENT Motion

Upcoming Events

May 14	7 PM High School LGI Budget Hearing (with Library Presentation)
May 21	Noon until 8 PM Budget, School Board and Library Vote
May 22	NIOGA Annual Meeting, Quality Inn Batavia (Raffle Basket Requested)
June 7/8	Strawberry Festival with Dancing Book Cart Operators in Saturday Morning Parade
June 12	7PM Regular Trustee Meeting