

DRAFT PROPOSED AGENDA  
for a Meeting of the  
TRUSTEES OF THE HOAG LIBRARY  
of the Swan Library Association  
**September 8th 7:00 PM**

This will be an in person meeting  
This meeting is being recorded and will be available on the website  
[www.hoaglibrary.org](http://www.hoaglibrary.org)

*Bad libraries build collections, good libraries build services, great libraries  
build communities. ~ R. David Lankes*

**CALL TO ORDER**

Roll Call to confirm attendance

Linda Weller	Joyce Riley	Diana Dudley
Dawn Squicciarini	Debbie DiBacco	Anitrice Bennett
Kevin Doherty	Kathy Harling	Betty Sue Miller

**Elections**

Accept Resignation of Vice President	<b>Motion</b>
Nomination for Vice President	<b>Motion</b>
Accept Resignation of Trustee Dan Conrad	<b>Information</b>

**REVIEW and ADOPT AGENDA** **Motion**

**PUBLIC FORUM OPPORTUNITY**

**REVIEW and POTENTIAL ADOPTION** **Motion**

Minutes from regular Meeting held on July 14th 2021

**DIRECTOR'S REPORT** **Information**

See attached - both August and September Reports

## REPORTS and REQUESTS FROM COMMITTEES

Information

### FINANCE COMMITTEE

Meeting minutes see attached

Approve and accept the transfer of funds from Smith Barney to  
Five Star Bank in the amount of \$27,000.00 for payroll expenses - **August** **Motion**

Approve and accept the transfer of funds from Smith Barney to Community  
Bank in the amount of \$20,000.00 for monthly expenses - **August** **Motion**

Approve and accept they payment of regular expenditures from **April and May** **Motion**

Approve and accept the transfer of funds from Smith Barney to  
Five Star Bank in the amount of \$26,000.00 for payroll expenses - **September** **Motion**

Approve and accept the transfer of funds from Smith Barney to Community  
Bank in the amount of \$20,000.00 for monthly expenses - **September** **Motion**

**Approve and Accept regular expenditures from August** **Motion**

**Two bills have been paid, for transparency and to avoid any conflict of interest**

**Megan Coyle – relation to member of the board- for services rendered**

**Linda Weller – reimbursement for the purchase of cookies for the Flag ceremony**

The committee would like the following to be given at the October meeting

**List of all bank accounts that the Hoag Library currently has**

– defined purpose – fees associated – and balances

### LOCAL HISTORY COMMITTEE

### NOMINATIONS and ELECTIONS COMMITTEE

### PERSONNEL COMMITTEE

### PLANNING COMMITTEE

**Initial meeting with King and King Architects - information in Director's Report**

**See Director's Report**

**OLD BUSINESS**

**Potential Amendment to By-laws Discussion** This was brought up by a member to discuss term limits

**Personnel committee:** to meet and come up with criteria for evaluations, this will then be sent to the Finance committee

**NEW BUSINESS**

**UPCOMING EVENTS**

**Information**

Friends of the Library Chair Auction- [10:00 AM - 1:00 PM](#) [Oct 9, 2021](#)

OC Heritage Season: A Short Visit to Oak Orchard of Olden Days -[12:30 PM - 1:30 PM](#) [Sep 4](#)

OC Heritage Season: A Brief History of the Swan Family - [12:30 PM - 1:30 PM](#) [Sep 11](#)

**Items to be added to next agenda:**

**ADJOURNMENT at**