

120th ANNUAL MEETING
of the
Swan Library Association
July 8, 2020

“Pursuant to action of the Trustees of the Hoag Library of the Swan Library Association at a Special Meeting held June 24, 2020, and referring to Article III, Section 4 of its by-laws, I call the 120th Annual Meeting of the Hoag Library of the Swan Library Association to order. The time is 12 noon, Eastern Daylight Time.

This year there are 3 vacancies for the office of Trustee, two full, 4-year term, and 1 3-year term to fill an unexpired vacancy. There are 5 candidates on the ballot. Nominations from the floor of the Annual Meeting are not accepted. The biographies of the candidates, some of whom are incumbent Trustees, can be found on the Library website at www.hoaglibrary.org, and at the voting table in the main lobby.

At the regular February meeting of the Library Trustees, it was determined that this election and Annual Meeting will follow the format originally adopted March 12, 2008 and successfully used at Annual Meetings thereafter. The timing has been affected this year by the Covid restrictions.

Election shall be by paper ballots, submitted by qualified members of the Association from this point until 7 PM this evening. At 7 PM, those qualified voters either registered or in a definite position to register will be allowed to cast ballots, but subsequent voters will be turned away. Qualified members of the Association must be 18 years of age and have lived in the service area of the Library for at least 30 days on the day of the Annual Meeting.

The successful candidates will fill the vacancies based on the number of votes received: the individuals receiving the two highest vote tallies will win the full terms in no order or precedence and the third highest vote getter will win the partial term.

Each potential voter will register and receive a blank ballot. A ballot will be considered valid if it contains marks voting for 1 or 2 or 3 nominees. A voter who has spoiled a ballot in any way can ask for a clean ballot up until the time the ballot is cast.

Are there any questions?

At this this time, I declare this Annual Meeting in recess until a time certain to allow for the casting of ballots. This meeting will reconvene at this same place at 7PM this evening for the purpose of receiving various reports and conducting the necessary business of the Association. There will be cookies!

The following members of the Association were in attendance:

Kevin Doherty , Gloria Nauden and Barbara Kyler

Pursuant to Article III, Section 4 of the By-Laws, and this being the first Monday in May. The timing has been affected this year by the Covid restrictions.

Kevin Doherty, Trustee President, called the 120th Annual Meeting of the Swan Library Association to order at 7:04pm

Attendance:

Dan Conrad, Joyce Riley, Anitrice Bennett, Linda Weller, Gloria Nauden, Terry Wilbert, Kevin Doherty, Betty Sue Miller (Director), Barb Kyler, Dana Kyler, Allyson DeBoard, Carol Miller, Tom Rivers and Mr. & Mrs. George Miller

Meghan Coyle – Recording Secretary

Welcoming Remarks:

President Kevin Doherty drew attention to the spacing of the room, and the new mural that is located at the front of the room (above the doors). He gave the history of the procurement of said mural, from the children of Marion Moore, a former children's librarian from several years ago. Kevin said this is his last meeting as the President of the board, and his last meeting as he is term limited out.

The ribbon cutting was 8 years ago- and new additions from that original building include the sign, which did not originally have approval, and the solar panels that were planned for, but not purchased and installed until the price came down and efficiency went up. In the future the library will install a double electric car charger using a NYSERDA grant.

There is a list of things to change and improve, based on feedback from staff and patrons. Kevin is also proud of the financial state of the library. This is due, in part, to the generous donations

Directors Report:

Betty Sue Miller introduced Barb Kyler- Betty Sue's assistant and in charge of the money and two staff who are counting ballots- Teresa Gaylard and Elizabeth Haibach. Having four certified librarians on staff is amazing for a town and library the size of Albion. Betty Sue shared that Mike Magnuson is the resident tech-guy, enjoying creating programs around tech as well. Teresa is fantastic as the children's librarian and creates several programs for children that can be online or using written directions to make sure they reach all the child patrons. Dee Robinson is the go-to person for local history and has, due to other staffing levels, been able to spend more time in the local history room doing research and finding information and artifacts to share with patrons in person, or will begin taping her tea with Dee segments.

The subs are missed at this time, but looking forward to coming back when the library opens back up completely. Also, Dirk Climenhega has been out, but is eagerly looking forward to returning when he is able. Adrienne Lattin-Kirby (Historian for the town of Gaines) is in charge of collections and keeping track of the books requested, being borrowed (online and physical books).

Betty Sue shared many of the challenges and changes that have happened in the past few months, specifically related to COVID. The library asked to stay partially open- doing their book to go, and were initially denied. So they boosted the WiFi to make it more easily used from the parking lot. In this time, 9 new library cards were issued, and several were updated or had the password reset for people to use the online resources. Several books and other materials were ordered during the closure, although some have not yet come in yet. Work continued by staff (a few in the building, several from home), as well as work on the HVAC system, cameras, and the mural. NIOGA did have regular Zoom meetings to stay in contact, and Betty Sue participated in those,

as well as meetings for the staff. The library did partially re-open on June 15th (YEAH), and were also able to stay an active community member using the parking lot and front sidewalk for the distribution of "Senior Signs" for the graduating class of 2020. Also, town of Albion elections were held in the building on June 23rd (just as they have since the building opened). A monthly book club was able to meet (with social distancing) in the garden at the end of June. Inter-library loans are about to begin again on July 13th, showing the NIOGA system is really moving back to a semblance of normalcy.

Next, Betty Sue went through the list of donations she passed out to all attendees of the meeting. She drew special attention to the Hoag family, and their continued generosity to the library and, in turn, the entire community. She also shared how the donation for the mural, in memory of Marion Moore, came about. She gave a synopsis of the history of the Civil War regimental (?) flag and the board, and how the donation for its restoration has been used/started. She explained the book vending machine and the "Books from Birth" programs. There were also two donations specific to the shut-in program, which had been stopped for the duration of the COVID shut-down but is ramping back up again.

Acceptance of 2019 Annual Meeting Minutes

Motion to waive the reading of the 2019 Annual minutes made by C. Miller and seconded by J. Riley. All in favor. Accepted

A. Bennett moves to accept the minutes as they are, 2nd L. Weller. All in favor. Accepted

Treasurer's report:

Kevin explained that the treasurer's report looks different than you may be used to, because the board approves it monthly and approves the budget expecting a check from the school district at the beginning of each school year. Also, because of the COVID changes related to meeting times and dates, school dates, and collection of school taxes... This is an overview of information for the viewing of the public, and actually treasurer's reports are approved by the board.

Kevin shared the amount of the original mortgage, and the current remaining amount.

Election report:

Terry Wilbert sharing the election report

(4 year term) Anitrice Bennett-77

(4 year term) Dan Conrad- 62

(3 year term) Joyce Riley- 55

Carol Miller- 43

Allyson Deboard- 38

Unfinished Business: nothing from the floor

New business to propose-

George Miller, county resident for several years. For general consideration, Orleans was 57 of 62 counties in the state for income.

2018- Orleans was \$51,843 (not keeping up with the cost of living). He stated that URMC furloughed a large number of people, which the library did not. Kevin shared that the library did that to stay in compliance with the Governor's directive that institutions that receive front-loaded taxpayer money (pre-funded) were not allowed to lay off employees (without jeopardizing their public funding).

Mr. Miller said that if the library has the money it needs, they should consider lowering the tax base to help the residents of Orleans County.

Kevin did explain that the request to be added to the school budget vote was determined and sent to the school district back in February, before this COVID situation began.

Joyce Riley shared that she understands that Orleans County is economically depressed, but that laying off employees could have further contributed to the economic depression of the area, specifically those families. She also looks at the list of donations, and those directed donations, she sees this as important to the community. This is where people choose to come, not only for books. This is an inviting and safe location for so many people in the community, and that shows in the number of people who choose to make their donations to this place.

There was a question to clarify- 12 staff members were kept on full pay for the duration of the closure, as the 6 substitute staff were not paid because they were not full time, regular employees.

Tom Rivers did have a question about the debt service and how long it will take, at the current rate, to pay off the entire amount. Kevin did not have that information in front of him, and Betty Sue pointed out that it is hard to budget for gifts (as were shown in her list today). Also, the amount requested in this year's school budget vote was lower than last year's request to begin preparing for the future when the mortgage is paid off.

Motion to adjourn made by L. Weller at 7:58pm, seconded by D. Conrad. All in favor. Accepted

Respectfully submitted,

Board of Trustees, Secretary