

114th ANNUAL MEETING
of the
Swan Library Association
May 5, 2014

Pursuant to Article III, Section 4 of the By-Laws, and this being the first Monday in May, Kevin Doherty, Trustee President, called the 114th Annual Meeting of the Swan Library Association to order at 12:00pm.

This year, a proposed change in the By-Laws is being made (Resolution I for Article I, number 2; Resolution II on Article III, number 3; and Resolution III for Article IV, number 1). Proposed copy is attached. In summary the changes would reduce the size of the number of trustees from 11 to 9, reduce the number of trustees from 6 to 5 to meet the requirement of a quorum, and the deletion of Publicity and Local History as Standing Committees.

In addition there are four full term vacancies (four years) of seats on the Board of Trustees. However, if the proposed change in the By-Laws is passed, the number of vacancies will be reduced to three seats on the Board of Trustees. We will be using the election protocol adopted by the Trustees March 12, 2008 and successfully used at Annual Meetings thereafter.

Voting shall be done by paper ballots, submitted by qualified members of the Association from now until 7pm this evening. At 7pm, those qualified voters either registered or in a definite position to register will be allowed to cast ballots, but subsequent voters will be turned away.

Hearing no questions, Kevin Doherty, Trustee President, declared the Annual Meeting in recess to allow for the casting of ballots. This Meeting will reconvene at this same place at 7pm this evening for the purpose of receiving various reports and conducting the necessary business of the Association.

Reconvened: President Kevin Doherty reconvened the 114th Annual Meeting of the Swan Library Association at 7pm. The voting is now closed. Trustee Dele Theodorakos and Pat Cammarata will tally the results.

Attendance: Kevin Doherty, Terry Wilbert, Pat Cammarata, Dele Theodorakos, Jan Albanese, Linda Smith, Margaret Joanne Johnson, Sarah Johnson, Neil Johnson, Carol Miller, Gloria J. Nauden, Thaddeus R. Nauden, Sandra Walter, Connie Mosher, Cheryl Mowatt, Mary Anne Braunbach, Dee Robinson, John Andrews, George Lonnen, Larry J. Gaylard, Susan Gaylard, Barb Kyler, Karie Deegan, Kae Wilbert, Grace Kent, Matthew Ballard.

Opening Remarks: President, Kevin Doherty introduced Board of Trustees and acknowledged service of retiring Trustees: Pat West, Colleen McKenna and Mary Anne Braunbach. Noted attendance of Orleans representative on the NIOGA Board (Mary Anne Braunbach), retired staff Susie Gaylard (27 years of service), Town of Barre Councilman Larry Gaylard, and Dr. Neil Johnson, past Trustee.

Kevin spoke on meeting responsibilities for providing best services at the best price, reducing costs, bidding out insurance needs, rising numbers of patrons and usage of meeting room space. The tax collection has been kept under 2%. The vote for this will take place May 20th Noon to 8pm – proposition 3, at the Albion School District office.

Minutes: The minutes of the 113th Annual Meeting were distributed in a packet. Motion to accept as presented made by Jan Albanese, seconded by John Andrews. Approved by the Association.

Treasurer's Report: Presented by Linda Smith.

Library Administrator's Report: Terry Wilbert introduced staff which were present and provided a comprehensive Smart Board presentation on the utilization and budget of the Library. Compared 2004 to 2014 data. Noted naming rights to the Children's Library is still available, and thoughts for a flag pole and sign to promote programming.

Question was asked about breakdown of what expenses were included in maintenance, insurance and contractual budget lines. Explained and noted that actually two buildings were being maintained. Question asked about plans for the other building. The Historical Society and the County has expressed some interest. Will need to move forward on this now.

Committee Reports: The various committees presented reports.

Planning by Jan Albanese: Revised Policy Manual. New Disaster Plan and Long-Range Plan are needed.

Personnel by Linda Smith: Need to review Personnel Manual and Health Insurance. A search committee will be formed to hire a new Director. A personnel question was asked and not answered due to confidentiality.

Finance by Linda Smith: Proposing a 1.9% increase in tax collection / budget, approx. \$13,000.

Nominations & Elections: Results shared by Trustee Dele Theodorakos and Pat Cammarata.

Proposed By-Law changes: Total of 123 votes: 84 in favor, 39 opposed. Change approved.

Elections: Three vacancies are to be filled, as a result of the By-Law change. Results: John Andrews – 77 votes, Karie Deegan – 77 votes, Carol Miller – 68 votes, Sandra Walter – 62 votes, Natalie McCue – 54 votes. Motion made by Linda Smith to accept the top three candidates (Andrews, Deegan, Miller) for 4 year term Trustees. Seconded by Cheryl Mowatt. Approved by the Association.

Unfinished Business from 2013: None.

New Business: None.

Adjournment: Motion to adjourn at 7:50pm was made by Jan Albanese, seconded by Margaret Joanne Johnson. Approved by the Association.

Kevin Doherty reminded all that the School Budget hearing is May 13th, with the vote on May 20th 12-8pm at the School District Office. Library proposition is #3. ID is required.

Respectfully submitted,

Jan Albanese
Secretary Pro tem