

118<sup>th</sup> ANNUAL MEETING  
of the  
Swan Library Association

“Pursuant to Article III, Section 4 of its by-laws, this being the first Monday in May, I call the 118<sup>th</sup> Annual Meeting of the Hoag Library of the Swan Library Association to order. The time is 12 noon, Eastern Daylight Time.

This year there are 3 vacancies for the office of Trustee, two full, 4 year terms, and 1 partial term. There are 2 candidates on the ballot. Nominations from the floor of the Annual Meeting are not accepted. The biographies of the candidates, some of whom are incumbent Trustees, can be found on the library website at [www.hoaglibrary.org](http://www.hoaglibrary.org).

At the regular February meeting of the Library Trustees, it was determined that this election and Annual Meeting will follow the format originally adopted March 12, 2008 and successfully used at Annual Meetings thereafter.

Election shall be by paper ballots, submitted by qualified members of the Association from this point until 7 PM this evening. At 7 PM, those qualified voters either registered or in a definite position to register will be allowed to cast ballots, but subsequent voters will be turned away. Qualified members of the Association must be 18 years of age and have lived in the service area of the Library for at least 30 days on the day of the Annual Meeting.

Each potential voter will register and receive a blank ballot. A ballot will be considered valid if it contains marks for 1 or 2 nominees. A ballot which contains no selection, or one with more than 2 selections, will be considered invalid. A voter who has spoiled a ballot in any way can ask for a clean ballot up until the time the ballot is cast.

Are there any questions?

At this time, I declare this Annual Meeting in recess until a time certain to allow for the casting of ballots. This meeting will reconvene at this same place at 7PM this evening for the purpose of receiving various reports and conducting the necessary business of the Association. There will be a power point highlighting the Library’s successes since the last Annual meeting, and cookies!”

The following members of the Association were in attendance:

Kevin Doherty, Gloria Nauden, Barb Kyler, Betty Sue Miller and Teresa Gaylard

**Reconvened:** Pursuant to Article III, Section 4 of the By-Laws, and this being the first Monday in May, Kevin Doherty, Trustee President, called the 118<sup>th</sup> Annual Meeting of the Swan Library Association of order at 19:00.

With voting now closed employees Alisha Stanton and Michael Weller will tally the results.

**Attendance:** Carol Miller, Gloria Nauden, Terry Wilbert, David Sidari, Betty Sue Miller, Teresa Gaylard, Barbara Kyler, Dana Kyler, Elissa Nesbitt and Linda Weller

**Welcoming Remarks:** President Kevin Doherty introduced Board of Trustees, acknowledged staff and welcomed guests.

**Minutes: Motion** to accept 2017 Annual meeting minutes made by David Sidari and seconded by Dana Kyler. All in favor. Accepted.

Karie Deegan will be contacted to come in and sign a copy of the minutes.

**Treasure's Report:** Kevin explained that the Debt Services Payable line item on the Treasure's Report was for refinancing the mortgage this past year. The library was able to get a better interest rate going through a different bank and is able to save more money by doing so. As has been the practice in prior years the library takes any extra money left in the budget at year-end and applies it to the mortgage. So far the 20-year mortgage is down to 16 years, if the library keeps at this practice it will be shortened a couple more years, saving thousands in interest fees.

**Election Results:**

20 Ballots cast

Carol Miller – 19      4 year term

Terry Wilbert – 18     4 year term

The Board of Trustees will appoint someone to fill the third position for a year until the next annual meeting.

**Director's Report:**

This year Betty Sue did a year in review power point presentation. Betty Sue highlighted this past years Summer Reading Program: high school students helped build a "Build a Better World" library float for the Strawberry parade, lots of community members assisted with programing throughout the summer and a total of 1,505 people attended summer programs.

The library also offers lots of programming for adults. In-house programs that meet on a regular basis are Tea with Dee, TABOOH, Family Tree Fridays and BTOP computer classes. Programs that we co-sponsor are Bindings Book Club, Breast Cancer Coalition, Diversity Club, AARP, Alzheimer's Support and The Cobblestone Society.

This years "Check Out Challenge" is a Facebook, Twitter and Instagram campaign to highlight all the free sources the library offers in downloadable services: Hoopla, Overdrive and Digital Magazines.

Recognized Staff: Betty Sue Miller – Director, Barbara Kyler – Assistant to the Director, Cheryl Mowatt – Reference Library and Local History, Dee Robinson - Reference Librarian and Local History, Teresa Gaylard – Children's Librarian, Wendy Peters – Library Assistant, Sue Davis – Library Assistant, weekly calendars and display case, Charlene Bloom – Library Assistant and Shut-in program, Dirk Climenhaga – Library Assistant and 3D guy, Alisha Stanton – Library Assistant, Carol Mayer and Louise Henderson – Substitutes and volunteers, Patty Good and Michael Weller – Substitutes.

Volunteers: Carol Mayer, Louise Henderson, Ken Mart, Debbie Barlow, and Marianne Aarons.

Board of Trustees: Kevin Doherty – President, Terry Wilbert – Vice-President, Carol Miller-Treasurer, Gloria Nauden – Secretary, Anitrice Bennet, Rose English, Elissa Nesbitt and Linda Weller,

Collection Size: 30,435 adult books, 13,624 children’s book, 1,392 CDs and DVDs 4,239. We rearrange sections of the library to accommodate the growing need for items in a certain collection. This past winter the fiction, paperback, western and large print collections were rearranged to make room for the ever expanding large print collection to fit our patron needs.

Interlibrary Loan Statistics: 4 deliveries from NOIGA each week, 11,007 items came in from other libraries and 7,407 items were sent to other libraries.

Meeting Rooms: The meeting rooms are always busy. Betty Sue showed a picture of one week’s schedule and how full it is. The library is defiantly filling a need there.

The Friends of the Library handle the bookstore with staff assisting when the store is not open and someone would like to go in. The Friends are planning a big booksale the weekends of the Strawberry Festival and the Summer Reading Program Kickoff. The sign the Friends helped pay for has been designed, the library is just waiting for state approval before it can be built. The Friends also have a new logo.

This year’s Summer Reading Program is “Libraries Rock.” It will start with a Garth Fagan assembly for Albion Central Schools K-8<sup>th</sup> graders on May 18<sup>th</sup>. Our kickoff will be Saturday, June 16<sup>th</sup> and the program will run until Saturday, August 4<sup>th</sup>.

If you have any program or display ideas, please let us know.

**Unfinished Business from 2017:** None

**New Business or Questions from the floor:** None

Kevin Doherty reminded all that the Board of Trustees meet monthly on the 2<sup>nd</sup> Wednesday of the month at 7:00pm and to check out the website for minutes, meetings and program information.

**Adjournment:** Motion to adjourn at 7:54pm was made by Linda Weller, seconded by Gloria Nauden. All in favor. Accepted.

Upcoming Dates:  
School Board Vote May 17, 2018

Respectfully submitted,

Gloria Nauden  
Secretary