

TRUSTEES OF THE HOAG LIBRARY  
of the Swan Library Association  
**January 8th 2025 7:00 PM**

**Meeting Canceled**

**DRAFT DRAFT DRAFT**

Agenda for the  
Meeting of the TRUSTEES OF THE HOAG LIBRARY  
of the Swan Library Association  
February 12th 2025 7:00 PM

*Welcome to 2025!*

**"Where minds wander freely, stories find their home."**

**CALL TO ORDER @**

**In attendance:**

Jim Babcock  
Rachel Hicks  
Linda Weller  
Betty Sue Miller

Mary Witkop  
Allyson DeBoard  
Sandra Walter  
Elizabeth Haibach

Carole Patterson  
Dawn Squicciarini  
Kevin Doherty

**REVIEW and ADOPT AGENDA**

**Motion**

**PUBLIC FORUM OPPORTUNITY**

Dirk Climinhaga 3D printer program

**REVIEW and POTENTIAL ADOPTION**

**Motion**

Motion to accept minutes from regular Meeting held on December 11th 2024

No meeting was held on January 8th 2024

**DIRECTOR'S REPORT**

**Information**

**REPORTS and REQUESTS FROM COMMITTEES**

**Information**

**FINANCE COMMITTEE**

**Information**

<b>PERSONNEL COMMITTEE</b>	<b>Information</b>
<b>LOCAL HISTORY COMMITTEE</b>	<b>Information</b>
<b>NOMINATIONS and ELECTIONS COMMITTEE</b>	<b>Information</b>
<b>PLANNING COMMITTEE</b>	<b>Information</b>
<b>BUILDING AND GROUNDS</b>	<b>Information</b>
<b>FRIENDS OF THE LIBRARY</b>	<b>Information</b>
<b>OLD BUSINESS</b>	<b>Information</b>

Print all meeting docs for Carole

Jimmy will reach out to J-Co to set up the driveway sealing for the summertime.

Betty Sue will reach out to the vendors for the floors, to set up their re-sealing.

Finance committee will meet to earmark remaining budgetary funds for projects in the new year.

Buildings and Grounds - will do a walk through

## **NEW BUSINESS**

Need to get update from Attorney in regards to the Policy and Handbook

Request from the Friends of the Library

FFRPL Annual Grant ~ sign and approve

Budget needs to be approved ~ needs a motion

Trustee Training in March

Bonadio Audit Presentation ~ March 12th at 6:15pm

**Reminder:** When committees meet a secretary needs to forward minutes from the meeting to the President, Director and Assistant Director as part of official board business. All minutes are sent to committee members and filed.

**UPCOMING EVENTS**

March 19: Trustee Training, 6pm-8pm

March 26: Trustee Training, 6pm-8pm

March 29: Hoag Library Red Cross Blood Drive, 10am-2pm

May 5: Hoag Library Annual Meeting, 7pm

**Items to be added to next agenda:**

**Action Items for Next Meeting :**

**ADJOURNMENT @**

## 2024 - 2025

**President** - Linda Weller  
**Secretary**- Dawn Squicciarini

**Vice President**- Mary Covell  
**Treasurer**- Rachael Hicks

Carole Patterson - term exp 2028  
Jim Babcock - term exp 2028  
Dawn Squicciarini - term exp 2025  
Mary Witkop - term exp 2026  
Rachael Hicks - term exp 2026  
Linda Weller - term exp 2026  
Allyson DeBoard - School Appointee  
Sandra Walter ~ Village Appointee  
Kevin Doherty ~ term exp 2025

### Committees

#### **BUILDINGS and GROUNDS COMMITTEE**

Jim Babcock ~ Rachel Hicks ~ Allyson DeBoard  
Chair - Allyson DeBoard

~ This committee meets quarterly or as needed.

#### **FINANCE COMMITTEE**

Linda Weller (required) ~ Mary Covell ~Rachel Hicks  
Chair - Rachel Hicks

~ This committee will decide when to meet and how frequently.

#### **LOCAL HISTORY COMMITTEE**

Sandra Walter ~ no schedule

#### **NOMINATIONS and ELECTIONS COMMITTEE**

Sandra Walter

Chair ~

~ This committee meets January through April.

#### **PERSONNEL COMMITTEE**

Dawn Squicciarini ~ Mary Covell ~ Carole Patterson  
Chair - Mary Witkop