

DRAFT DRAFT DRAFT
Meeting notes for the
Meeting of the TRUSTEES OF THE HOAG LIBRARY
of the Swan Library Association
October 9th 2024 7:00 PM

"Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life."

Sidney Sheldon

CALL TO ORDER @

In attendance:

Jim Babcock	Mary Witkop	Carole Patterson
Veronica Morgan	Rachel Hicks	Allyson DeBoard
Dawn Squicciarini	Linda Weller	Sandra Walter
Betty Sue Miller		

REVIEW and ADOPT AGENDA

Motion

PUBLIC FORUM OPPORTUNITY

None at this time

REVIEW and POTENTIAL ADOPTION

Motion

Motion to accept minutes from regular Meeting held on September 11th 2024

- note to have changed the main street story to court house story walk
-

DIRECTOR'S REPORT

Information

REPORTS and REQUESTS FROM COMMITTEES

Information

FINANCE COMMITTEE

Information

PERSONNEL COMMITTEE

Information

LOCAL HISTORY COMMITTEE

Information

NOMINATIONS and ELECTIONS COMMITTEE

Information

PLANNING COMMITTEE

Information

BUILDING AND GROUNDS

Information

FRIENDS OF THE LIBRARY

Information

OLD BUSINESS

Information

Print all meeting docs for Veronica and Carole

NEW BUSINESS

Reminder: When committees meet a secretary needs to forward minutes from the meeting to the President, Director and Assistant Director as part of official board business. All minutes are sent to committee members and filed.

UPCOMING EVENTS

October 16 & 23: Trustee Training

Items to be added to next agenda:

- Betty Sue will report on progress with lawyers

Action Items for Next Meeting :

- Board members need to take the NIOGA cyber-security training
- See two action items above- both for Betty Sue

Action for next mtg:

- Possibly creating a non-voting board member position (emeritus) for Kevin Doherty due to his vast knowledge of the workings of the library and policy.
This has been tabled until the next meeting when Linda is present

ADJOURNMENT @

2024 - 2025

President - Linda Weller
Secretary- Dawn Squicciarini

Vice President- Mary Covell
Treasurer- Rachael Hicks

Carole Patterson - term exp 2028
Dawn Squicciarini - term exp 2025
Rachael Hicks - term exp 2026
Veronica Morgan term exp 2027
Sandra Walter ~ Village Appointee

Jim Babcock - term exp 2028
Mary Witkop - term exp 2026
Linda Weller - term exp 2026
Allyson DeBoard - School Appointee

Committees

BUILDINGS and GROUNDS COMMITTEE

Jim Babcock ~ Rachel Hicks ~ Allyson DeBoard
Chair - Allyson DeBoard
~ This committee meets quarterly or as needed.

FINANCE COMMITTEE

Linda Weller (required) ~ Mary Covell ~Rachel Hicks
Chair - Rachel Hicks
~ This committee will decide when to meet and how frequently.

LOCAL HISTORY COMMITTEE

Veronica Morgan ~Sandra Walter ~ no schedule

NOMINATIONS and ELECTIONS COMMITTEE

Veronica Morgan ~Sandra Walter
Chair ~Veronica Morgan
~ This committee meets January through April.

PERSONNEL COMMITTEE

Dawn Squicciarini ~ Mary Covell ~ Carole Patterson
Chair - Mary Witkop

~ Meets as needed to review Director and job descriptions and develop pay schedule must be done before budget in fall

PLANNING COMMITTEE

Dawn Squicciarini ~ Allyson ~Mary Covell
Chair - Mary Witkop